

REDLAND BRIDGE CLUB INC
Management Committee Meeting Minutes -
Tuesday 8th August

Welcome: At 1.45pm Nigel declared a quorum to be present and the meeting was duly constituted. Nigel thanked all for their attendance.

Present: Nigel Cleminson, Anne Ormerod, Ros Putland, Cathy Mathieson, Robina Cooper, Sandra Berns, Di Elliott, Max Latimer, James Williamson

Apologies: Paul Elkington.

1. MINUTES OF PREVIOUS MEETING HELD 11th July 2023

The minutes were tabled and accepted as a correct record of proceedings. Moved: Ros Putland, seconded Robina Cooper. Carried

Business Arising from Minutes of Previous Meeting:

- a) Anne Ormerod has completed the Xero training.
- b) Tom France has accepted the role of Health and Safety Officer.

2. CORRESPONDENCE: Cathy

The correspondence list from July 13 – 06th August was tabled and accepted. Moved Cathy Mathieson, seconded Nigel Cleminson that the list be accepted. Carried

Business arising from correspondence:

- a) A reply letter to be sent to Brian Gamble thanking him for his part in resolving the issue with Neil Neiman and his continued support of new players. CATHY
- b) Community grants programs. A plan will be put in place regarding the current grants that are available to the club. NIGEL/CATHY
- c) A Special General meeting has been set for the 28th of August at 10am regarding the appeal by Jane Whelan in relation to her 3-month suspension. An email will be sent to all club members advising them of this meeting.
- d) Queensland Bridge Association calendar has been finalized.
- e) The Gold Coast Congress entries are now open.

3. TREASURER'S REPORT: Anne

The Treasurer's report was tabled. Moved Anne, seconded Nigel, that the report be accepted. Carried

- a) An increasing number of clubs are encouraging all their members to registering on the MyABF site. There are several benefits for the members and the club. A three-person committee will be formed to investigate the full implications of the club going down this path. Nigel will approach Colin Gorton to see if he is willing to serve on this committee with Max Latimer and Anne Ormerod. The committee will report on the findings of their investigation after a period of 3 months. NIGEL
- b) It was moved Anne Ormerod, and seconded Cathy Mathieson that, the sum of \$80,000.00 will be invested in a Term deposit account at the best interest rate available for a period of six-month by the treasurer Anne Ormerod. Members of the

executive committee will arrange this transaction with the Bank of Queensland. A copy of the minutes will be presented to the bank as approval by the committee for opening this new account. ANNE

- c) The annual subscription renewal process needs to be documented and reviewed considering the changes introduced last year. A committee consisting of Anne Ormerod, Robina Cooper, Carradine Lucas and Greg Nolan, with background on the new processes requested from Colin Gorton, will endeavour to coordinate this process.
- d) Several maintenance costs have increased 6% this year. In view of this club fees need to be closely monitored.

4. DIRECTORS REPORT: Ros

- e) There was a problem with the Winter Teams event on CompScore3. Red points are not coming up as they should. There is also a problem with CompScore3 not accepting the Deal File on team's events. Ros will consult with Chris Mayfield regarding these problems. ROS
- f) Directors need to be reminded that they should never be adjudicating at a table when the cards at that table, will go to them next. ROS

5. DEALERS & MASTERPOINT SECRETARY'S REPORT: Carradine

- a) Jenny Boxer has joined our team of dealers.
- b) The end of second quarter 2023 results were uploaded to the ABF Masterpoint Centre website on 30 June.
- c) Carradine has requested a reminder to go to all members to update the club of changes to personal information.

6. EDUCATION REPORT: Nigel

- a) There will be new beginner lessons on Wednesday the 30th of August. Ros has generated a flyer to be distributed to retirement homes and clubs as well as to our cleaners who go to several venues. Efforts are ongoing to have a notice put in the local community paper. NIGEL

7. WORKPLACE HEALTH AND SAFETY

- a) We have a new Health and Safety Officer – Tom France
- b) Enquires will be made as to when the next Fire Drill is due. MOLLY

8. MAINTENANCE Max

- a) The bathroom sensor taps are all working satisfactorily now they are running on AA batteries.
- b) The 2 urinals in the men's room need replacement parts to improve flush capacity. Max is waiting on quote from OA Plumbing.

9. NEW MEMBERS: Robina

Moved Robina, seconded by Nigel the following applicant be approved for membership. Carried

- Josh Davis

10. GENERAL BUSINESS

- a) Breach of Confidentiality – Matters that are discussed in this committee are to stay in this committee and not broadcast outside of it, particularly when they affect other people. If there is a sensitive issue in the minutes, the provisional copy will not be put on the notice board until that issue has been dealt with.
- b) The club will be reintroducing the separation and recycling of our food waste. There will be two bins in the kitchen. One for food waste and one for items to be recycled. There will no longer be bins at the table. Bidding slips will be kept at the table until the end of the sessions. These slips will then be placed in a paper bin provided at the exit. There will two weeks' notice before this change is instigated. Enquiries will be made with the Redlands City Council regarding the availability of a Wheely bin for food waste. CATHY
- c) The Congress Convenor's position is currently vacant. The club will send an email to all members to recruit a volunteer to filling this important position. This email will also request for all members to update any changes in personal information including telephone numbers, email addresses and emergency contacts as they occur. CATHY

Next meeting: Tuesday September 12th at 1.30pm.

Close: There being no further business, the meeting was closed at 3.45pm

Confirmed: _____

Date: _____